



SENIOR ADMIN. STAFF PROFILE

SANDRA MOSS MALLORY

CONTACT

404-815-3504 phone

404-685-6804 fax

smallory@sgrlaw.com

Executive Director

Ms. Mallory has worked with SGR for many years, spending the last twenty-three years as the firm's Director of Administration. Ms. Mallory is responsible for the general management of all matters relative to the operation of the law firm and its branch offices, concentrating on items such as budgeting, training, pension plan administration, long term and space planning and insurance. She leads a team of ten Directors who manage internal operations, and also serves as Secretary to the Partnership, and attends all Partner, Section/Department Heads and Executive Committee meetings.

Ms. Mallory resides in Tyrone, Georgia with her husband, Tom.

Professional Activities

Member, former President of the Atlanta Chapter, and former Regional Officer in the National Association of Legal Administrators. Listed in Who's Who publications since 1989, as well as in Personalities of the South.